

# School Safety Meeting Summary

**School DBN:** 28Q174      **Date:** April 3, 2020      **Time:** 8:00am

**Building and Room:** Google Meet - Virtual Meeting\*

\*Due the impact of COVID-19, the meeting was not held in-person, and was instead held via teleconference.

## Committee Members in Attendance

**Karin Kelly (Principal)**, Len Pizza (Chapter Leader), Kerstin Kobetitsch (Assistant Principal), Panya Rios (Parent), Josephine Conigliaro (School Aide), Randi Lazrus (Teacher), Richard Niccolich (Recording Secretary – Teacher), Dave Menoscal (Custodian), Laura Hui (Parent Coordinator)

## Additional Attendees (if applicable)

Barni Simon (Parent)

**Was this meeting open to parents and other community members?** Yes  
Townhall Meeting

**Agenda Item #1:** Review Previous Months Summary Including Follow-up

### a. Discussion, b. Decisions, c. Next Steps:

a. –March Minutes were reviewed. Next Steps were reviewed:

*-March Safety Agenda Item #2: Emergency and Bus Drills:* Emergency drills were on pace to be completed by the end of the year before remote learning started. Bus drills had been completed.

*-March Safety Agenda Item #3: Crossing Guard: During remote learning this item is no longer applicable.*

*-March Safety Agenda Item #4: Corona Communications:* All DOE communications has been shared.

*-March Safety Agenda Item #5: Cleaning Updates:* The building has been cleaned and disinfected. All protocols are being followed.

**b.** n/a

**c.** n/a

## **Agenda Item #2: Emergency and Bus Drills**

### **a. Discussion, b. Decisions, c. Next Steps:**

**a.** In the 19-20 school year there will be a total of 12 Emergency Drills: 4 Lockdown Drills & 8 Evacuation Drills.

-To date 8 Emergency Drills have been completed.

-All the fall term bus drills have been completed.

-All the spring term bus drills have been completed.

**b.** -There are 4 Emergency Drills that need to be completed before the end of the year: 3 Evacuation Drills & 1 Lockdown Drill.

**c.** -During the remote period of instruction, Emergency Drills have been put on hold.

## **Agenda Item #3: Coronavirus Communication**

### **a. Discussion, b. Decisions, Next Steps:**

**a.** Communication is vital during this time period.

**b.** All COVID-19 information should be centralized. **c.** To provide the latest information and still providing a resource of all communications, a new COVID-19 tab has been added to the PS 174 website.

## **Agenda Item #: 5 Cleaning Updates**

**a. Discussion, b. Decisions, c. Next Steps:**

**a.** The building has been cleaned, disinfected and closed.

**b.** The DOE/Custodial Division anticipates that schools will not re-open until September. They have instructed schools to be in Summer Cleaning Mode.

**c.** The custodial staff has started its summer cleaning projects.

**Date of Next Meeting:** May 8, 2020