

School Safety Meeting Summary

School DBN: 28Q174

Date: September 13, 2019

Time: 8:00am

Building and Room:

PS 174 – Principal’s Office

Committee Members in Attendance

Karin Kelly (Principal), Len Pizza (Chapter Leader), Kerstin Kobetitsch (Assistant Principal), Panya Rios (Co-PA President), Dave Menoscal (Custodian), Laura Hui (Parent Coordinator), Denise Frango (School Aide), Karen Roopchand (Teacher), Tina Inglese (Crossing Guard), Gloria Sosa (School Safety Agent), Richard Niccolich (Recording Secretary – Teacher)

Additional Attendees (if applicable)

Was this meeting open to parents and other community members? No

Agenda Item #1: Safety Committee Monthly Meeting Dates

a. Discussion, b. Decisions, c. Next Steps:

a. We need to set the monthly dates.

b. The dates are 9/13, 10/11, 11/8, 12/13, 1/10, 2/14, 3/13, 4/3 Town Hall, 5/8, and 6/12.

c. We will follow this schedule.

Agenda Item #2: Emergency Readiness (Drills)

a. Discussion, b. Decisions, c. Next Steps:

a. In the 19-20 school year there will be a total of 12 Emergency Drills: 4 Lockdown Drills & 8 Evacuation Drills. 1 Lockdown must be completed by

October 31st & another between February 1st & March 14th. The remaining 2 can be scheduled anytime. 8 Emergency Drills must be completed by December 31st.

b. The school will comply with the mandates.

c. Parent letters regarding drills will be sent out the week of 9/16.

Agenda Item #3: Emergency Readiness (Bus)

a. Discussion, b. Decisions, c. Next Steps:

a. Bus drills are scripted for PS 174 staff to students so that communication is consistent. It includes emergency equipment, seat belts, bus driver incapacitation, emergency brake, bus radio, and emergency exits. Drills on all buses must be completed within the 1st 5 days of school.

b. All bus drills have completed except for 1 afternoon bus.

c. The remaining bus drill will be completed.

Agenda Item #4: CPR/AED Training

a. Discussion, b. Decisions, c. Next Steps:

a. It is important that staff members be trained in the use of CEP/AED.

b. There will be CPR/AED training on 9/23.

c. Attendees will be reminded of this training.

Agenda Item #5: Zero Waste Management

a. Discussion, b. Decisions, Next Steps:

a. -ZWM has started at our school.

-3 out of the 6 recycling bins have been stolen. The crime has been reported to the NYPD.

b. -Students are being trained. Booklets are being distributed.

-Replacement bins will be purchased.

c. -Sam Golden will be visiting classrooms to further assist in training.

-After bins are purchased they will be chained.

Agenda Item #6: Safety Plan

a. Discussion, b. Decisions, c. Next Steps:

- a. The Safety Plan must be updated for the 19-20 school year.
- b. We will comply with the mandate.
- c. Updates will be completed by 9/23.

Agenda Item #7: Building Response Team

a. Discussion, b. Decisions, Next Steps:

- a. The 19-20 BRT will be established.
- b. The new team will be instructed on what to do.
- c. The members of the team will be identified.

Agenda Item #8: Asphalt Green

a. Discussion, b. Decisions, Next Steps:

- a. AG is a recess program that our school has been using.
- b. It is a worthwhile program that should be continued.
- c. The AG coach will be coming to our school twice a week for 35 weeks.

Agenda Item #9: Building Environmental Concerns

a. Discussion, b. Decisions, c. Next Steps:

- a. -There has been no evidence of mold in the transportables.
 - There is no lead in the water
 - There is no evidence of lead paint in our building.
- b. -No action is needed at this time.
 - As DOE protocol prescribes, the custodians will run the water throughout the building after the weekend.
 - No action is needed at this time.

c. -No action is needed at this time.

-Water will be run.

-No action is needed at this time.

Agenda Item #10: Construction

a. Discussion, b. Decisions, c. Next Steps:

a. Work in the auditorium has been done. There were no students (or staff) present when work was being done. All asbestos abatement testing passed.

b. Future projects should proceed.

c. School-wide wiring project for air conditioning is the next project.

Agenda Item #11: Traffic

a. Discussion, b. Decisions, c. Next Steps:

a. The following of traffic rules around PS 174 has been a long standing issue.

b. Bus violations can be reported. As the school has no jurisdiction over parents, parents can only be reminded to comply with traffic rules.

c. -Bus violations will be reported. Parents will be contacted, via emails and paper memos, regarding traffic issues.

-A parent volunteer student curbside drop off program is being considered.

Date of Next Meeting: October 11, 2019