

School Safety Meeting Summary

School DBN: 28Q174 **Date:** December 6, 2019 **Time:** 8:00am

Building and Room: PS 174 – Principal’s Office

Committee Members in Attendance

Karin Kelly (Principal), Kerstin Kobetitsch (Assistant Principal), Panya Rios (Co-PA President), Josephine Conigliaro (School Aide), Randi Lazrus (Teacher), Tina Inglese (Crossing Guard), Gloria Sosa (School Safety Agent), Richard Niccolich (Recording Secretary – Teacher), Laura Hui (Parent Coordinator), Len Pizza (Chapter Leader)

Additional Attendees (if applicable)

Was this meeting open to parents and other community members? No

Agenda Item #1: Emergency Readiness (Drills)

a. Discussion, b. Decisions, c. Next Steps:

a. In the 19-20 school year there will be a total of 12 Emergency Drills: 4 Lockdown Drills & 8 Evacuation Drills. 8 Emergency Drills must be completed by December 31st.

-To date 7 Emergency Drills have been completed.

-A Shelter-In-Place Drill was completed yesterday (12/5).

b. -The school will comply with the mandates.

-DOE protocols stated that doors do not need to be locked for Shelter-In-Place Drills.

-Classroom doors should be locked when not in use.

c. -There is 1 more Emergency Drill that must be completed by the end of December.

-DOE protocols will be given to the staff.

Agenda Item #2: Building Entry (Entrance/Exit 8)

a. Discussion, b. Decisions, c. Next Steps:

- a. Some parents try to enter in from Exit 8 (behind security desk)
- b. All doors have signs stating that entry is only from the main entrance.
- c. Ms. Hui is emailing parents about entry to the building.

Agenda Item #3: Construction Update: AC

a. Discussion, b. Decisions, c. Next Steps:

- a. Auditorium AC unit is being added to the building
- b. This is an ongoing project. Work is paused due to ice on the roof.
- c. When conditions improve, work will resume.

Agenda Item #4: Construction Update: Speaker in Speech Room

a. Discussion, b. Decisions, Next Steps:

- a. A PA speaker is needed in the Speech Room.
- b. Work on this project was requested.
- c. The custodian will email in order to ascertain the status of the project.

Date of Next Meeting: January 10, 2020